



CITY OF SELMA JOB POSTING

POSITION: City of Selma Judge

DEPARTMENT: Municipal Court

LOCATION: City of Selma Court house

STATUS/SCHEDULE: Part-time

OPENING DATE: February 19, 2022 CLOSING DATE: March 31,2022

Job Summary

Definition and Nature of the Work

Judges preside over trials and hearings in federal, state, and local courts. They rule on the admissibility of evidence, monitor the testimony of witnesses, and settle disputes between prosecutors and defense attorneys. When standard procedures do not already exist, judges establish new rules based on their own knowledge of the law. They must ensure that all proceedings are fair and protect the legal rights of everyone involved.

Judges often conduct pretrial hearings to determine if the evidence warrants a trial. In criminal cases they must decide whether to hold defendants in jail pending trial or to set bail and other conditions for release. Judges instruct jurors about their duties and advise them of applicable laws. If defendants are found guilty, judges pronounce sentences. They determine verdicts in cases without juries. City of Selma is Looking for City Judge who can perform these Duties.

Judge Duties & Responsibilities

Judges perform a variety of tasks inside and outside the courtroom. In the courtroom, they perform the following duties:

- Hear allegations of the prosecuting and defending parties.
- Listen to witness testimony.
- Rule on the admissibility of evidence.
- Inform defendants of their rights.
- Instruct the jury.
- Question witnesses.

- Rule on motions presented by counsel.
- In criminal court, determine the guilt or innocence of criminal defendants and impose sentences on defendants found guilty.
- In civil cases, determine liability or damage

Judge Skills & Competencies

- In addition to education and other requirements, candidates that possess the following skills may be able to perform more successfully in the job.
- Logic and reasoning skills: Judges must possess excellent logical reasoning, analytical, and decision-making skills to analyze a complex case and statutory law and render sound legal decisions.
- Legal knowledge: Thorough knowledge of criminal and civil procedures, jurisdictional rules, and the court system is critical.
- Writing skills: Top-notch writing ability is necessary to draft clear, concise, and well-researched opinions, bench memoranda, and other legal documents.

**APPLICATIONS INCLUDING YOUR RESUME SHOULD BE SUBMITTED TO THE
PERSONNEL DEPARTMENT 222 BROAD STREET SELMA AL 36701**

THE CITY OF SELMA IS AN EQUAL OPPORTUNITY EMPLOYER