

NOTICE

INVITATION TO BID

Requisition No. PB-07-27-22

Bids to be Opened  
at 11:00 O'Clock A.M.  
Date: July 27, 2022

City of Selma  
222 Broad Street  
Selma, Alabama 36702-0450  
334-874-2102 Office  
334-874-1239 Fax

The City of Selma, Alabama will receive bids at the City Clerk's Office until July 25, 2022 no later than 4:00 P.M. The City reserves the right to reject any or all bids or any portion thereof. A copy of "General Instructions" to Bidders is included.

**Scope of Work to be done at:**

**City of Selma-City Hall,  
222 Broad Street,  
Selma, AL 36701**

**Light Fixtures:** Replace, as needed.

**Ceiling:** Replace all broken, soiled, or damaged ceiling tiles throughout the building.

**Painting:** Painting throughout the entire building, all walls (no floors):

**1st Floor**

Offices  
Hallway  
Restrooms  
Stairwells

**2nd Floor**

All Areas  
Ceiling of Council Chamber  
Offices  
Hallway  
Restrooms  
Stairwells

**Carpet:** Replace carpet in all areas with carpet squares.

1st Floor  
2nd Floor

General Contractor - Bid Price MUST include cost of ANY sub-contractors.

Lowest Responsible Bidder; must have Liability and Worker's Compensation Insurance. Liability and Worker's Compensation Insurance must be presented when awarded the contract.

Timeline - Time is of the essence, penalty clause for failure to complete on time; **(Four) 4 Weeks to Complete!**

**DATE: All Sealed Bids are Due to the City of Selma, City Clerk's Office, 222 Broad Street, Selma, Alabama 36701, On or Before JULY 25, 2022; No Later Than 4:00 P.M.**  
**BID OPENING DATE: JULY 27, 2022, Time: 11:00 A.M., Location: City Hall Council Chambers, 222 Broad Street, Selma, Alabama 36701**

Time of Performance -

Daily: 4:30 P.M. - 8:00 A.M.  
(Monday - Friday), During Non-Business Hours of Operation.

CITY OF SELMA, ALABAMA  
GENERAL INSTRUCTIONS  
TO BIDDERS

Unless otherwise stated on the Invitation to Bid, the following instructions shall be applicable to all bids received by the City of Selma, Alabama:

1. Sealed bids will be opened at time, place and date stated on the attached invitation. Bidders or their authorized representatives are invited to be present at bid openings.

2. Prices and notifications should be in ink or typewritten and prices must be fully extended. Bids must conform to any attached detailed specifications to be eligible for consideration. If Bidder is unable to furnish item specified and desires to offer a substitute as an equal full description of item must be given.

3. No taxes of any kind are to be included in the bid prices. The City will furnish tax exemption certificates when necessary.

4. All prices must be firm for a minimum of thirty (30) days. No errors will be corrected after bids are opened.

5. Factors to be considered in awarding bids will be price, delivery and suitability for use by the City.

6. If you do not quote, please return the Invitation to the City and state reason, otherwise, your name may be removed from our mailing list:

7. The City of Selma reserves the right to:

(a) Award bids by Lump Sum or individual items unless otherwise noted on your bid.

(b) Reject any or all bids and to waive technicalities when in the opinion of the City Council the best interest of the City will be served.

(c) Make null and void the purchase order to the successful bidder if delivery cannot be made at the specified time.

8. Bid awards will not be official until Bidder is formally notified by the City of Selma Purchase Order.

9. All prices quoted are to be F.O.B.; Selma, Alabama to the location designated on Purchase Order.

10. These General Instructions to Bidders are hereby made an official part of all bids. Please observe the above instructions and conditions, as failure to do so may constitute grounds for rejection of your bid.

11. All Bidders must use our bid form and show on the envelope Requisition Number and Opening Date. Duplicate copy for Bidders file.